

Author's Instructions for Preparing COMPSAFE 2025 Extended Abstract

First A. Author¹, Second B. Author² and Third C. Coauthor³

¹Department of Civil and Environmental Engineering, Chuo University
Kasuga 1-13-27, Bunkyo-ku, Tokyo 112-8521, JAPAN
first@civil.chuo.ac.jp

²Department of Systems Innovation, The University of Tokyo
Hongo 7-3-1, Bunkyo-ku, Tokyo 113-8656, JAPAN
second@sys.tokyo-u.ac.jp

³International Research Institute of Disaster Science, Tohoku University
Aoba 6-6-4, Aoba, Sendai 980-8579, JAPAN
third@irides.tohoku.ac.jp

The objective of this document is to show you how to prepare your 2-4 pages extended abstract for COMPSAFE 2025, July 1-4, 2025.

The length of extended abstract, including all text, figures, tables and references, should be 2-4 pages long. The extended abstract must be written in English and contain (1) the presentation title, (2) names of the authors, and (3) contact information for the corresponding author, including the authors' postal and e-mail addresses. Templates for the preparation of the extended abstracts in LaTeX and Microsoft Word formats may be found at the COMPSAFE 2025 website (<http://www.compsafe2025.org/>). Please prepare an electronic version of your extended abstract and submit it at the website by no later than May 15, 2025. Only PDF file will be accepted. (LaTeX, Microsoft Word or text files will NOT be accepted).

The extended abstract is to be prepared using the following format:

- Paper size: A4 (210mm x 297mm)
- Length: **2-4 pages** long
- Margins: 25mm margin for left, right and top, 30mm margin at bottom
- Title in **Bold**
- For Microsoft Word, Times New Roman font at 12pt
- For LaTeX, 12pt article documentclass (Times fonts are recommended)
- No paragraph indents
- 1 line spacing between title and authors
- 1 line spacing between authors and affiliations
- 1 line spacing between affiliations and abstract body
- 1 line spacing between abstract paragraph
- 1 line spacing between abstract body and references
- References numbered and indented as shown below and no line spacing between listed references

References

[1] O.C. Zienkiewicz and Y.K. Cheung: Finite elements in the solution of field problem, *Engineer*, Vol.220, pp.507-510, 1965.